



Doon University, Dehradun

Instructions for Candidates for Admissions in the Ph.D. Programs for session 2021-22 at Doon University

After conducting Viva/Interview for admission in various Ph.D. programs the Admission and registration process for selected candidates will be conducted from 11th to 20th January 2020 in the University Campus. Selected candidates are required to be present in the University at respective offices of the Schools/Departments at 10:00AM on the dates given above to make admission registration. If any candidate from distant places/other states places is not able to visit the University, he/she is advised to contact respective HoD and can complete admission formalities as per the directions of HoD within the aforesaid date.

The following instructions are required to be followed by the candidates:

1. If the applicant's name is in the Selection List, he/ she should download the **Admission Form and Semester Registration Form** from the University Website.
2. Admission and semester registration fee can be paid online through the following link available in the homepage of the University website:
<https://forms.eduqfix.com/doonuonlineform/home>
(In case of any difficulty; students can contact regarding payment of fee at 0135-2533121 & 9149011549)
3. Hard copy of the filled application form alongwith the fee should be sent to the respective School/Department. copy of the same can also be sent through email. Please note that the Admission Form will be valid only if the receipt of payment for requisite amount of fee is attached with the filled form.
4. At the time of admission registration all the candidates shall have to submit an affidavit stating that he/she is not in any service in Government/private organization. If any candidate is in service, he/she will have to submit **No Objection Certificate** for pursuing Ph.D. program from Doon University, Dehradun duly issued by the competent authority of the organization.

Details of Admission and Semester registration fee for different Ph.D. programs

Amount in Rs.

Total Fee for General and OBC	Total Fee for SC and ST candidates
27950.00	17950.00

{The fee includes Admission Fee, Registration Fee, Security Money, Degree Fee, University Magazine Fee Student Council Fee and Course (Tuition and other) Fee.}

4. While sending/submitting the filled Admission Form, the following documents must be attached:

S.N.	Name of the Document
1	10 th Mark Sheet (Self Attested copy)
2	10 th Passing Certificate (Self Attested copy)
3	12 th Mark Sheet (Self Attested copy)
4	12 th Passing Certificate (Self Attested copy)
5	Transfer or Migration Certificate (Original)
6	Character Certificate (Original)
7	Print out of online Anti-ragging Affidavit by student (Self Attested copy)
8	Print out online Anti-ragging Affidavit by parent (Self Attested copy)
9	Medical Certificate (Original)
10	Domicile Certificate (for Uttarakhand candidates only) (Self Attested copy)
11	Category Certificate (for SC/ST/OBC of Uttarakhand only) (Self Attested copy)
12	No Objection Certificate in respect of point no. 4

If any of the above documents is not available with the applicant, he/she has to fill the **Undertaking** as given in **Appendix-I** and send it duly signed with the Admission Form.

5. The candidate should ensure to make them registered and to deposit the course and admission fee within the given time. After that no candidate will be considered for admission.

Important Note:

- 1. All the Students are expected to strictly follow the guidelines of Covid-19 such as use of face cover, sanitizer maintaining personal distancing etc. during the visit of University Campus.**
- 2. All Admissions will be provisional and subject to verification of original documents.**
- 3. After the covid-19 situation improves, all the students who took admissions in different academic programs of the University shall have to get their certificates/ mark sheets and all other relevant documents verified by showing their original documents to their respective School/ Department Heads/ In-Charges.**
- 4. The students submitting undertaking for not producing any Certificate/documents must submit that certificate/document within the time as undertook by him/her.**
- 5. If any students after taking admission wishes to withdraw admission, he/she must apply for the same well in time. Fee refund will be made as per UGC norms.**
- 6. Contact details of All the schools and Department is given. For any query with regard to admission counselling and fee please contact on the given contact details.**

Contact Details of Heads of School and Departments

S. N.	School/ Department	Contact Detail
1	School of Environment and Natural Resources	hod.senr@doonuniversity.ac.in Mob. 9411113894 0135-2533103
2	School of Media and Communication Studies	hod.somcs@gmail.com 9415207263 Office no: 0135-2533107
3	School of Management	hod.som@doonuniversity.ac.in Mob. No: 9415207263 Office no: 0135-2533144
4	Dept. of Economics, SoSS	hod.economics@doonuniversity.ac.in Mob. No: 9968426545 Office no: 0135-2533142
5	Dept. of Spanish, SoL	hod.spanish@doonuniversity.ac.in Mob. No: 9012078961 Office no: 0135-2533124
6	Dept. of English, SoL	hod.english@doonuniversity.ac.in Mob. No: 9412900913 Office no: 0135-2533124
7	Dept. of Chemistry, SoPS	hod.chem@doonuniversity.ac.in Mob. No: 9911002339
8	Dept. of Computer Science, SoPS	hod.cs@doonuniversity.ac.in Mob. No: 9411775966
9	Dept. of Psychology, SoSS	hod.psychology@doonuniversity.ac.in Mob. No: 7453988689 Office no.: 0135-2533142
10	Dept. of Physics, SoPS	hod.phy@doonuniversity.ac.in Mob. No: 8979853808
11	University Administration	0135-2533136, 2533137, 2533105



Doon University, Dehradun
Admission for the Session 2021-22
Admission Undertaking

To,
The Registrar
Doon University

Presently I do not have the following documents to submit for admission.

S.N.	Name of the Document
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Ihereby give my undertaking that I will submit these documents by 5th October 2021. If I will not be able to submit these documents by the given time, my admission to the program will be null and void and my fee will be forfeited and I will not claim for the fee already deposited at the time of Admission. In case I do not fulfil the minimum eligibility condition, my admission to the program will be cancelled. I will not have any claim whatsoever if the seat is allotted to the next candidate in the merit list in Doon University and my fee will be forfeited.

I also give undertaking that whenever the covid-19 conditions are normalized I will get verified all the documents submitted by me, with my original documents from the Head of the Department.

Name of the student.....

Signature.....

Date: Place:.....

Name of Academic Program.....