Doon University of Uttarakhand

Motharawala Road, Kedarpur
P.O Ajabpur Kalan, Dehradun, Uttarakhand
Email: registrar@doonuniversity.ac.in Website : www.doonuniversity.ac.in

APPLICATION FORMAT

Advertisement No:…………………….**Dated:** ……………………………..

....

Post Applied for: …………………………………………………………

Fix your latest Photograph and Sign across

Particulars of Demand Draft:
   Draft No: _____ **Dated:** _____ **Amount** _____ Name of the
   Bank and Issuing Branch_____Name of the
   Bank on which drawn _____

1. Personal details: Use CAPITAL LETTERS and write clearly

Name:	English	
	Hindi	

Date of Birth:		Day	Month	Year	Age as on date of advertisement	Year	Month

Place of Birth:		City / Village:		State :		Country :

Father's Name :	English	
	Hindi	

Mother's Name:	English	
	Hindi	

Religion:	
Aadhar No.	

Nationality :	Gender *(Tick, Whichever is applicable)*	Category *(Tick, Whichever is applicable)*	Marital Status *(Tick, Whichever is applicable)*
	Male ☐ Female ☐	☐ SC ☐ ST ☐ OBC ☐ General	Single ☐ Married ☐

2. Educational Qualification: Attach self- Attested Photocopies of each examination

	Name of the Board / University	Year	Marks Obtained	Maximum marks	%age of marks / CGPA with %age marks	Division	Subjects studied
Matriculation (10th)							
Higher Secondary/ Intermediate(10+2)							
Bachelor's degree ………………………… (Name of degree)							
Master's degree ……………………… (Name of degree)							
M.Phil. in							
Topic of the M.Phil. Dissertation:							
Ph.D.			Topic of the Thesis:				
Any other							
Details of JRF/NET/SLET/ SET	**Year Qualified**		**Subject**				
JRF							
NET							
SLET							

3. Present Assignment

Designation	Employer (Name of the Organization)	Date of Joining Date/Month/Year	Nature of Appointment (Adhoc/ Temporary/ Permanent/ Contractual

Basic Pay p.m. ( )	Pay Band ( )	GP/AGP ( )	Gross Salary p.m. ( )	Increment Date (Date/Month)

4. Past Work Experience (Please start from first appointment of the present position). Add additional rows, if needed.

Post held	Nature of appointment (Regular/ Contractual/ Temporary/ Visiting/ Guest)	Pay Scale/ Band	Basic Pay p.m.( )	Gross/ Consolidated Salary P.m.	Employer (Name & address of the organization	Experience		
						From	To	Total Experience In Years & Months

5.   Proficiency in Computing : (on a scale of 1-10, where 10= the most proficient)

Windows based Packages	Proficiency	Proficiency
MS-Word		
Excel		
Power Point		
Access		

6.   Total Period of Experience (Please ensure that the period of Teaching & Research experience claimed do not overlap)

Experience	No. of Years & Months	S No. of proof/documents Enclosed
a) Teaching		
i) Under Graduation Level		
ii) Graduation Level		
iii) Post Graduation Level		
b) Post-Doctoral: Teaching/ Research		
c) Research Experience (other than the period spent for obtaining M.Phil., Ph.D. Degree)		
d) Other Experience, if any		

7.   Publications, if any (Mention here only numbers. Please enclose details-

Title, Publisher, Year of Publication, ISBN No. ISSN No., etc. in a separate page)

Publications	Published (No.)	ISBN/ ISSN No.	Accepted/ In Print (No.)	Communicated (other than published/ Accepted)	Sl No. of proof/documents Enclosed
Books					
Books (as co-author)					
Books (edited)					
Chapter in Books					
Research Papers'					
Articles					
Conference Proceedings					
Other Publications/Patents (specify)					

8. Seminars/Conferences etc.

Details	In India (No.)	Abroad (No.)	Sl. No. of proof/documents Enclosed
Seminars/Conferences/Workshops/Symposium /Training Programmes etc. ***Organised***			
Seminars/Conferences/Workshops/Symposium/T raining Programmes etc. ***participated as Paper Contributor/Presenter***			
Seminars/Conferences/Workshops/Symposium/T raining Programmes etc. ***attended only***			

9. Membership of Professional Body/ies

Name of the Professional Body	Annual Membership	Life Membership	Membership No.	Sl No. of proof/documents Enclosed

10. Research Guidance (No. of Students awarded M.Phil./Ph.D.)

Status- Supervisor or Co Supervisor	M.Phil. (No.)	Ph.D. (No.)	Sl. No. of proof/documents Enclosed

11. Research Projects Undertaken (other than that for a Research Degree)

Subject /Topic of Research	Major or minor	Date of Commen cement	Date of Comple tion	Total Grants/ fund received (in Rs)	Funding Agency	Whether outcome/ outputs sent to sponsoring agency	Whether the final report accepted by the agency	Sl. No. of proof/ documents Enclosed

12. References: Please provide names of three persons who are not related to you and are familiar with the work/ professional experience/ accomplishments

	1	2	3
Name			
Contact Address			
Email:			
Phone (landline) With STD Code:			
Mobile Phone No.			
Fax with STD Code			

13. Contact Details of the Applicant:

Address for Correspondence	Permanent address
Name: House No: Street: City: State: Pin Code	Name: House No. Street: City: State: Pin Code

Email	Phone No. (With STD Code)	Mobile No.	Fax No.

14. Declaration:

I, _____son/ daughter of _____hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature/ appointment may be cancelled by the university without assigning any reason thereof.

<div align="right">Signature of the applicant: _____</div>

<div align="right">Name in Capital Letters: _____</div>

Date: _____

Place: _____

<div align="center">*(Unsigned application is liable to rejection)*</div>

15. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/ contract/ temporary capacity, the application must be endorsed/ forwarded by the Head of the Department / Employer. Otherwise the application is liable to be rejected).

Forwarded to the Doon University (State Government of University of Uttarakhand) Dehradun, Uttarakhand, India – 248001

The applicant Dr./ Mr./ Mrs./ Ms. _____who has submitted this application for

the post of _____in the Doon University Dehradun

has been working in this organization namely _____in the

post of _____in a temporary/ contract/ permanent capacity with effect from _____

in the Scale of Pay/ Pay Band of _____He/ She is drawing a basic pay of

_____His/Her next increment is due on _____

Further, it is Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against the said applicant. There is no objection for his/ her application being considered by the State University of Uttarakhand .

<div align="right">

(Signature of the forwarding officer)

Name: _____

Designation: _____

</div>

Place: _____

Date: _____

<div align="center">**(Seal)**</div>

16. Checklist of Documents Enclosed

Sl. No.	Documents	Please tick, whichever is applicable
1.	Matric/ Secondary/ High School (10th Class) Marks Sheet	
2.	Matric/ Secondary/ High School (10th Class) Certificate	
3.	Sr. Secondary/ Intermediate (12th Class) Marks Sheet	
4.	Sr. Secondary/ Intermediate (12th Class) High School Certificate	
5.	Bachelor's Degree Marks Sheet	
6.	Bachelor's Degree	
7.	Master's Degree Marks Sheet	
8.	Master's Degree	
9.	M.Phill. Marks Sheet	
10.	M.Phill. Degree	
11.	Ph.D. Degree	
12.	JRF/NET/SLET/SET	
13.	Category certificate (OBC category certificate not earlier than **six months)**	
14.	Experience Certificate(s) from previous employers	
15.	Endorsement from the present employer	
16.	DD for the application fees (in original)	
17.	API Score Sheet (for Professor and Associate Professor only)	
18.	Any other	

NOTE: *List of Documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.*

FOR THE POST OF …………………………………….

CATEGORY II: Professional Development, Co- Curricular and Extension Activities:

Sr. No.	Name of the Activity	Maximum API Score	Self-Appraisal Score	Verified API Score
1		15		
2		15		
3		15		
4		15		
5		15		
6		15		
7		15		
8		15		
9		15		
10		15		

Signature of the Candidate

दून विश्वविद्यालय, देहरादून
Doon University, Dehradun

Appendix-III Table-1

CATEGORY-III

RESEARCH AND ACADEMIC CONTRIBUTIONS

(Applicable for Direct Recruitment of Associate Professor and professor)

[Please see carefully UGC (4th Amendment) Regulation, 2016 before filling up this proforma]

FOR THE POST OF ……………………………………………………………………..

III.A. (i) Papers published in the Refereed Journals as notified by the UGC.

S.No.	Titles with authors, Vol., Year, Page nos. (Reference)	Name of Journals	Whether Sole Author or Co-author	Impact factor	Claimed API	Annexure No. of Reprint attached	Verified API
	Total						

III.A. (ii) Papers published in the other reputed Refereed Journals as notified by the UGC.

S.No.	Titles with authors, Vol., Year, Page nos. (Reference)	Name of Journals	Whether Sole Author or Co-author	Impact factor	Claimed API	Annexure No. of Reprint attached	Verified API
	Total						

III.B. Publication other than Journal/Articles (Books, Chapters in Books)

III.B. (i) Text/References, Books published by International Publishers with ISBN/ISSN as approved by the University: NA

S.No.	Title with authors	Name of publishers with Month and Year	Whether Text/Reference Book	ISBN/ISSN	Whether Sole Author or Co-author	Claimed API	Annexure No. of cover page and contents of the book attached	Verified API
	Total							

III. B. (ii) Subjects Books published by National Publishers with ISBN/ISSN or State/Central Govt. publications as approved by the University:

S.No.	Title with authors	Name of publishers with Month and Year	ISBN/ISSN	Whether Sole Author or Co-author	Claimed API	Annexure No. of cover page and contents of the book attached	Verified API
	Total						

III. B. (iii) Subjects Books published by Local Publishers with ISBN/ISSN or State/Central Govt. publications as approved by the University: NA

S.No.	Title with authors	Name of publishers with Month and Year	ISBN/ISSN	Whether Sole	Claimed API	Annexure No. of	Verified API

S.No.					Author or Co-author		cover page and contents of the book attached	
	Total							

III. B. (iv) Chapters in books, published by National and International level Publishers with ISBN/ISSN or State/Central Govt. publications as approved by the University:

S.No.	Titles of the chapter(s)	Title of Book(s)	Name of publishers with Month and Year	ISBN/ISSN	Whether Sole Author or Co-author	Claimed API	Annexure No. of cover page and contents of the book attached		Verified API
	Total								

III. C. (i) Sponsored Projects-

S.No.	Title/Subject of Research Project	Whether Major or Minor Project	Date of Commencement	Date of Completion	Total Grants/Funding Sanctioned	Name of the Sponsoring Funding Agency	Claimed API	Verified API
	Total							

III. C. (ii) Consultancy Projects-

S.No.	Title/Subject of Research Project	Amount Mobilized	Date of Commencement	Date of Completion	Name of Organization	Claimed API	Verified API
	Total						

III. C. (iii) Projects Outcome/Outputs-

S.No.	Title/Subject of Research Project	Whether Major or Minor Project	Date of Commencement	Date of Completion	Total Grants/Funding Sanctioned	Name of Sponsoring Funding Agency	Whether Patent/Technology/Transfer/Product/Process at National Level, as the case may be	Whether Major Policy documents prepared for International bodies like WHO/UNO/UNESCO/UNICEF/etc. Central/State/Govt./Local Bodies, as the case may be	Claimed API	Verified API
	Total									

III.D. Research Guidance:

No. of M.Phil. awarded	No. of Ph.D. Degree awarded	No. of the Ph.D. Theses submitted	Claimed API	Verified API

III.E. Fellowship, Awards and Invited Lectures delivered in Conferences/Seminar:

III.E. (i) Fellowship/Award

S.No.	Name of Awards/Fellowship	Name of the Academic Bodies given award/fellowship	Whether International/National/State/University Level Award/Fellowship	Claimed API	Verified API
	Total				

III.E. (ii) Invited Lectures/Paper:

	No. of Lectures	No. of Papers Presented	API Claimed	API Verified
International				
National				
State/University Level				
	Total			

The score under this sub-category shall be restricted to 20% of the minimum fixed for category III

III.F.E Development of E-Learning Delivery Process/Material

S.No.	Name of Subject	Name of Module	Name of Web-Site on which uploaded	API Claimed	API Verified
	Total				

Note:
1. Candidate should provide documentary evidence for the claim of impact factor, index number, ISBN/ISSN number etc.
2. Documentary evidence for invited lectures should be provided. Only those lectures will be considered which are not meant to complete any curriculum content as guest/invited faculty.
3. Candidates is required to produce documentary evidence support of M.Phil. Degree awarded and Ph.D. thesis submitted/degree awarded for the score claimed as research supervisor/co-supervisor.
4. The candidate claiming score for completion of research project, consultancy, patents, etc. should provide documentary support (Only Project Director/Principal Investigator/Co-Investigator will get score).

Summary/Total API:

Category	II (Max.45)	III-(A)	III-(B)	III-(C)	III-(D)	III-(E-i)	III-(E-ii)	III-(F)	Total API Score
Score Verified									

List of Enclosure: (Please attach, copies of certificates, sanctioned orders, paper etc. wherever necessary)
Please attach separate sheets, if necessary.
Details of enclosure given along with API score claims:
1.
2.
3.

I certify that the information provided is correct as per records or documents enclosed along with the duly filled PBAS proforma.

Signature and Name with full address of the candidate
with date