



**Doon University**  
**Mothorowala Road, P.O. Ajabpur,**  
**Kedarpur, Dehradun**

No. 725/13/R-DU/2014  
Dated 03. November 2014

**Minutes of 20<sup>th</sup> Meeting of the Executive Council held on 1st October 2014.**

20<sup>th</sup> meeting of the Executive Council of Doon University was held on 1<sup>st</sup> October 2014 in the Office of the Vice Chancellor. The meeting was chaired by Prof. V. K. Jain, Vice Chancellor and Chairperson of the Executive Council.

**Following were present in the meeting**

- |                         |                                                                                                                                 |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 1- Prof. V. K. Jain     | Vice Chancellor and Chairman, Executive Council                                                                                 |
| 2- Prof. I. S. Chauhan  | Ex. Vice Chancellor, M.P. Bhoj Open University, Bhopal, Member                                                                  |
| 3- Prof. R. K. Kale     | Professor, Life Science, J.N.U. New Delhi and Member                                                                            |
| 4- Mr L. N. Pant        | Additional Secretary, Finance, Representative of Principal Secretary, Finance, Govt. of Uttarakhand                             |
| 5- Dr. N. P. Maheshwari | Deputy Director, Directorate of Higher Education, Representative of Principal Secretary, Higher Education, Govt. of Uttarakhand |
| 6- Shri B. C. Tewari    | Finance Controller (Invitee)                                                                                                    |
| 7- Dr. B. M. Harbola    | Registrar and Member Secretary, Executive Council                                                                               |

Dr. Sekhar Raha expressed his inability to attend the meeting as he was in U.S.A. due to his prior commitments.

At the outset the Vice Chancellor extended a warm welcome to the members. Thereafter the action taken report on the resolutions of 19<sup>th</sup> meeting of the Executive Council was presented and the agenda items were taken up one by one for discussion.

**Item 2014:20:02 Confirmation of the Minutes of the 19<sup>th</sup> Meeting of the Executive Council held on 24<sup>th</sup> March 2014.**

Since no observation/comments have been received the Executive Council confirmed the minutes of 19<sup>th</sup> meeting of the Executive Council.

**Item 2014:20:03 Review of action taken on the resolutions of 19<sup>th</sup> Meeting of the Executive Council.**

The Vice Chancellor presented the action taken report on the resolutions of the 19<sup>th</sup> meeting of the Executive Council. On Item No. 2014:19:05- *To consider establishment of the School of Design and School of Technology* the Vice Chancellor further informed that School of Design and its academic programmes figure prominently in the proposal submitted by the University under the Rashtriya Uchcharat Siksha Abhiyan (RUSA). Dr. Maheshwari informed that the RUSA

project proposal of the state of Uttarakhand is still under consideration of MHRD, GOI. On the issue of no admission taking place in the Masters in Communication Design programme the members suggested that the University should give adequate publicity to inform and motivate prospective students.

*On the Item No. 2014:19:10- To consider and approve the proposal for purchase of a bus for the University* the Vice Chancellor said that hiring of bus at various occasions for academic and extra curricular activities have not been economical and emphasized the need of a University Bus as it would give publicity and will also help to establish brand equity. The members were in agreement with the views. The Vice Chancellor also informed that the University has submitted its comments on the points communicated by the Government and requested Mr L. N. Pant to persuade the Government to approve the proposal. *On Item No. 2014:19:13- To consider and approve medical policy for the University staff* it was suggested that the university can obtain information from Kumaon University and other state universities in this regard. So far as medical insurance/group medical insurance is concerned the university can seek views/opinion from the faculty and non teaching staff about their interest from such initiative.

*On the item No. 2014:19:15:2- To consider and approve revision of pay of Registrar, Deputy Registrar and Assistant Registrar as per UGC provision* the Executive Council was of the view that if the incumbent person on these positions fulfill the eligibility conditions/qualifications as per UGC Regulations and have been selected and appointed through established procedure the State Government should consider granting UGC pay scales.

*On the Item No. 2014:19:15:04* with regard to change in the name of Doon University to Maharshi Valmiki Doon University the Executive Council was of the view that comments/proposal could be submitted when the State Government asks for it.

Prof. R. K. Kale pointed out and expected that timely notification for the meeting of the Court and Executive Council should be sent to the members to enable them to attend the meetings.

The Executive Council having reviewed the action taken report approved the actions taken by the University.

**Item 2014:20:04 To consider recommendations of the Selection Committee for the appointment of Assistant Professors in Deptt. of Economics, Deptt. of Japanese, Deptt. of French and Deptt. of English Language.**

The Chairperson presented the recommendations of the Selection Committees for consideration and approval of the Executive Council. The Executive Council approved the recommendations of the Selection Committees for the appointment of Assistant Professors in the Department of Japanese and English Language as follows:

Department/School	Post details	Result
Deptt. of Japanese, SOL	1 Gen, 1 URW	Mr Ravi Kumar Ms Deepika Bhatia
Deptt. of English, SOL	1 URW	Mrs Richa Joshi Pandey
Deptt. of French, SOL	1 OBCW	*Mr Varun Dev Sharma *Ms Shubhra Kukreti Both on contract.
Deptt of Economics, SOSS	1 SC	None found suitable

\*No candidates appeared for interview for 1 post of OBCW of Assistant Professor in French Language. Mr Varun Dev Sharma and Ms Shubhra Kukreti were given offer of contractual appointment on a consolidated amount of Rs. 25000.00

**Item 2014:20:05 To consider recommendations of the Selection Committee for the appointment of Deputy Librarian.**

The Executive Council resolved that in view of the representation received from Mr Rajnish Kumar complaining that the candidates who even do not fulfill the qualification of Assistant Librarian, as laid down by UGC, were called for interview, the sealed envelope should not be opened. The University may seek legal advice on the issue/matter. The Vice Chancellor may appoint a committee to find out the facts on the issue and based on the recommendations of the committee the Executive Council shall take further action.

**Item 2014:20:06 To consider and approve extension of tenure of Dr. B. M. Harbola, Registrar, Doon University**

Since the item was related to Dr. B. M. Harbola, Registrar and Member Secretary, Dr B. M. Harbola was asked to not to be in the meeting for consideration and discussion on the item. In his absence the Executive Council was apprised about his contribution and performance since his joining on 7<sup>th</sup> January 2012. The Executive Council having been apprised resolved to recommend to Government for extension of his tenure by two years from January 2015.

**Item 2014:20:07 To consider and approve conversion of one post of Associate Professor in School of Communication to the Post of Assistant Professor.**

And

**Item 2014:20:08 To consider and approve conversion of one posts of Associate Professors in School of Management to the Post of Assistant Professors.**

In view of the similarity in the above two items the Executive Council discussed them together. There was a fair amount of discussion on the two items. Prof. I.S. Chauhan was of the view that it's a multiparty decision and will have to be sent to the State Government for final approval. There will be problem of applying roster policy and re-fixing the reservation roster in case one post of Associate Professor is converted into one post of Assistant Professor. The members agreed with the complexities involved in the process.

The Executive Council, therefore, resolved that university may fill up the post on contractual basis against the post of Associate Professors in these Schools. The Executive Council further resolved that the university should submit the proposal for creation of teaching posts for each department/school in the ratio of 1 Professor, 2 Associate Professors and 4 Assistant Professors. Ratio of 1/2/4 should be considered as a unit and wherever there is any short fall in the number of teachers, additional teaching posts should be demanded.

**Item 2014:20:09 To consider and approve engagement of Dr Ashok Mittal, Professor, Department of Economics, Aligarh Muslim University, Aligarh as visiting Professor in the Department of Economics, School of Social Sciences.**

The Executive Council having considered the proposal approved to engage Dr Ashok Mittal, Professor, Department of Economics, Aligarh Muslim University, Aligarh as visiting Professor in the Department of Economics, School of Social Sciences on the terms and conditions to provide protection of last emoluments drawn by Prof Mittal and pension and leave salary contribution as per State Government rules.

**Item 2014:20:10 To consider and approve engagement of Dr Manoj Bhatt as visiting Assistant Professor in the Department of Economics.**

The Executive Council having considered the proposal approved to engage Dr Manoj Bhatt, Assistant Professor (senior scale) Deptt. of Economics, State University of Jammu as visiting Assistant Professor in the Department of Economics of Doon University for a period of two years on the terms and conditions to provide protection of last emoluments drawn by Dr Bhatt and pension and leave salary contribution as per State Government rules.

**Item 2014:20:11 To report re-engagement of teaching staff in various Schools.**

The Executive Council approved re-engagement of following teaching staff in the new academic session 2014-15 as per the details given below:

S.N.	Name of the faculty	Post	School	Contract Duration
1.	Dr. R.N. Sharma	Asso. Prof.	SoL	2 semester
2.	Mrs Aditi Mehrotra	Asstt. Prof.	SoL	2 semester
3.	Mrs Tan Juan	Visiting Faculty	SoL	2 semester
4.	Mrs Mercedes Alonso	Visiting Faculty	SoL	2 semester
5.	Ms Malvika Kala	Asstt Prof	SoL	2 se mester
6.	Ms Yogita Arya	Asstt Prof	SoL	2 semester
7.	Ms Deepika Bhatia	Asstt Prof	SoL	2 semester
8.	Mr Ravi Kumar	Asstt Prof	SoL	2 semester
9.	Ms ParulMishra	Asstt Prof	SoL	2 semester
10	Mr Udai Singh Kunwar	Asstt. Prof.	SoL	2 semester
11	Ms Jaspreet Kour Layal	Asstt. Prof	SoL	2 semester
12	Mr Jaskiran Chopra	Visiting Faculty	SoC	2 semester
13	Mrs Ishani Ghoshal	Guest Faculty	SoC	2 semester

14	Ms Jaiwanti Dimri	Guest Faculty	SoC	2 semester
15	Mrs Madhu Bisht	Asstt. Prof.	SoSS	2 semester
16	Mr S. K. Dadar	Asso. Prof.	SoM	2 semester
17	Mr Bhasker Chinwal	Asstt Prof	SoM	2 semester
18	Mr Nishant Kumar	Asstt Prof	SoM	2 semester
19	Ms Megha Batola	Asstt Prof	SoM	2 semester
20	Mr Karan Singh	Asstt Prof	SoM	2 semester
21	Shri Kapil Kumar Sharma	Asstt Prof	SENR	2 semester
22	Mr Shikhar Deep	Asstt Prof	SENR	2 semester
23	Dr Madhu Bisht	Asstt Prof	SoSS	2 semester
24	Ms Ramanpreet Kaur	Asstt Prof	SoSS	2 semester
25	Dr Shalini Gupta	Asstt Prof	SoSS	2 semester

**Item 2014:20:12 To consider and approve engagement of Dr Harsh Pati Dobhal, Associate Professor, Department of Mass Communication, School of Art, Design and Media Studies, Sharda University as visiting Professor in the School of Communication**

The Executive Council having discussed the proposal approved to engage Dr Harsh Pati Dobhal as visiting Professor in the School of Communication with the condition that his salary be fixed Rs 1,06,000.00 (consolidated) for two years.

**Item 2014:20:13 To consider and approve establishment of Hindi Department in the School of Languages of the University.**

The Executive Council appreciated the proposal for establishment of Hindi Department and approved the proposal to create teaching positions in the ratio of 1 Professor, 2 Associate Professor and 4 Assistant Professors. The Chairperson requested Mr L. N. Pant, Additional Secretary, Finance to persuade the State Government to approve the proposal and issue letter of assurance in this regard.

**Item 2014:20:14 To seek guidance on the matter of Project Office of Uttar Pradesh Rajkiya Nirman Nigam.**

In the backdrop of the item the Chairperson informed the members about the issue and said that as per the decision/advise of the Hon'ble State Information Commission the issue/matter of setting up of Project Office of UPRNN is being brought into the notice of the Executive Council. The E.C. members further cited the example of a decision of the Chennai High Court wherein the Public authority can ask the RTI applicant to explain his motive of seeking information on particular points.

**Item 2014:20:15 To consider and approve for providing of scribe to the visually and physically challenged students.**

The Executive Council having considered the proposal resolved that the facility of scribe should be provided only for the mid and final semester examinations and a person engaged as scribe should be paid @ Rs 100/ per hour or fractions thereof.

**Item 2014:20:16 To consider and approve modification in Library rules of the University.**

*Arvinda*  
The Executive Council having considered the item approved modifications in Library rules of the University.

**Item 2014:20:17 To report confirmation of Ms Sikha Ahmad and Dr S.S. Mohanty to the post of Assistant Professor in the Deptt. of Economics, School of Social Sciences and Dr Prachi Pathak, Assistant Professor, SoM.**

The Executive Council took a note of the confirmation of Ms Sikha Ahmad and Dr S. S. Mohanty and Dr Prachi Pathak on the post of Assistant Professor in respective Schools.

**Item 2014:20:18 To consider and approve guidelines and fee structure for students seeking research affiliation and casual students status.**

The Executive Council having considered the proposal approved the following guidelines and fee structure for foreign students in Doon University as follows:

- Arvinda*  
*Next Academic Calendar*
1. A Regular Category student will be a regular student of Doon University and will pay 2 times of the regular fee (tuition, other fees, admission, caution money, degree fee, magazine and hostel fee).
  2. A Casual Category student may take admission for one or two semester in the University and will pay 1.5 times of the regular fee (tuition, other fees, admission, caution money, degree fee, magazine and hostel fee). However such students shall not be awarded any degree.
  3. A Research affiliate Category student may take admission for 1 year and will pay an amount equivalent to two times of the Indian students.
  4. Students from SAARC countries shall pay same fee as of an Indian student.

These guidelines and fee structure shall be applicable from the next academic session 2015-16.

**Item 2014:20:19 To consider and approve revision of salary of employees working in the University through outsourcing agency UPNL.**

There was a fair amount of discussion on the agenda item. Mr L.N. Pant said that salary structure of Directorate of Prosecution, Uttarakhand Government can not be taken as an example for revision of salary of UPNL employees in the University. UPNL is an agency of the State Government and the salary and allowances payable to various categories of employees (unskilled, semi skilled and skilled) are determined considering various factors. The UPNL employees in the University are being paid as per the revised rates in 2013. Hence the proposal for revision of pay salary is not justified.

**Item 2014:20:20 To consider and approve the list of experts for selection-interview for the faculty positions in the School of Environment and Natural Resources, M.Tech in Environmental Technology and School of Management.**

Having observed the list of experts the Executive Council approved the lists for selection-interview for the faculty positions in SENR –M.Tech in Environmental Technology and School of Management.

**Item 2014:20:21 To report appointment of faculty/Visiting faculty on contract in various Schools.**

The Executive Council took a note of the appointment of faculty/visiting faculty on contract in various schools in the session 2014-15 as follows:

School/ Dept.	Name of the faculty	Post	Engagement Period
SoL	1. Mr Varun Dev Sharma(French) 2. Ms Shubhra Kukreti (French)	Assistant Professor	1 year
	1. Alok Prashad Naithani(German) 2. Ms Prachi Aggrawal (Chinese)	Assistant Professor	1 year
	1. Mr Bablu Ram (Spanish) 2. Mr Mukesh Kumar (Spanish) Ms Siemma Zeite (Spanish)	Assistant Professor	1 year
SoT (Self Financed)	1. Mr Rajendra Nath Goswami 2. Mr Krishnad Rastogi	Assistant Professor	
SoC	1. Ms Sargam Mehra 2. Mr Devam Thapa 3. Mr Mukesh Deorari	Assistant Professor	1 year

**Item 2014:20:22 To consider and approve proposal for disposal of old documents.**

The Executive Council was of the view that disposal of all documents should be as per RTI Rules and Guidelines. However, it approved in principle the policy for disposal of old documents as follows:

Type of documents	Disposal time
1. Documents related to Entrance test	Older than 2 years
2. Answer Script of University Examination	Older than 2 years
3. Documents related to persons employed in contractual/part time/guest/visiting who are now not in service	Older than 5 years
4. Application forms of those person who were not selected	Older than 2 years
5. Documents of firms/enterprises related tender and quotations	Older than 2 years
6. Admission related files of students who have passed out from the University	After 5 years of passing out
7. Various Advertisement related documents	Older than 5 years.

**Item 2014:20:23 To engage Prof. Sonya Surabhi, Director of Centre for European & Latin American Studies, Jamia Millia Islamia, New Delhi as Adjunct Faculty in the Department of Spanish, School of Languages.**

The Executive Council having gone through the agenda item approved to engage Prof. Sonya Surabhi, Director of Centre for European & Latin American Studies, Jamia Millia Islamia, New Delhi as Adjunct Faculty in the Department of Spanish, School of Languages.

**Item 2014:20:24 To adopt UGC norms for the recruitment of Assistant Professor in Management.**

*Cirada*  
Having considered the agenda item the Executive Council resolved to adopt UGC norm 3.0.0 of the UGC Regulation 2010 for the recruitment and appointment of Assistant Professors in the School of Management.

**Item 2014:20:25 Any other item with the permission of the Chair.**

**Item 2014:20:25:1 To consider and approve policy guidelines for participation of teachers in National/International conference.**

Having considered the agenda item the Executive Council approved following policy guidelines for attending national/international seminars by the teachers:

- Cirada*
1. Teachers will be allowed to participate in a national seminar once in a period of two years. Faculty members invited to make oral presentation on their research will be given priority.
  2. A maximum amount of Rs 20,000/ inclusive of T.A., D.A. Registration fee etc. shall be granted.
  3. Only one faculty member shall be nominated from one faculty/school for any national seminar.
  4. The faculty will be required to submit report and make a presentation among the school faculty members after attending the seminar.
  5. The Financial support will be granted to the faculty on first come first serve basis subject to availability of fund.
  6. If faculty member is invited as a speaker he/she shall not be given any financial support including T.A./D.A. by the University.

**Item 2014:20:25:2 To consider and approve policy for the payment of remuneration to contractual and guest faculty**

Having considered the agenda item the Executive Council approved the following policy for payment of remuneration to contractual and guest faculty:

- Aling*
1. The candidates who are eligible as per UGC Regulations shall be paid as per UGC norms at Rs 1000/per lecture with the ceiling of Rs 25000/- per month.
  2. Those who do not possess the requisite qualifications as laid down in the UGC Regulations shall be paid Rs 500/- per lecture with a ceiling of Rs 24500/- per month.

**Item 2014:20:25:3 To consider and approve refund to fee to Ms Shalini Rajpoot, applicant/student of M.B.A. Integrated programme**

There was a fair amount of discussion on the issue of refund of fee to the students including the UGC guidelines in this regard. Taking note of the facts with regard to the admission of Ms Shalini Rajpoot, applicant of MBA Integrated programme the Executive Council concluded that Ms Shalini Rajpoot was not qualified to be granted admission in the programme. There was an oversight on the part of the School in granting her admission despite the fact that she has not passed qualifying



examination. Hence her admission is null and void. Therefore, after deducting Rs 1000/- she should be refunded the balance amount deposited by her. The Executive Council also resolved that under no circumstances admission should be granted to such students who do not fulfill the eligibility conditions at the time of counseling/registration. In order to avoid any recurrence of such cases the University should take appropriate actions.

**Item 2014:20:25:4 To consider and approve engagement of Adjunct faculty in School of Environment and Natural Resources.**

The Executive Council having gone through the agenda approved to engage Prof. Mukesh Khare, IIT Delhi, Dr. A. Arunachalam-ICAR, New Delhi & Dr. M.C. Porwal former Scientist IIRS, Dehradun as Adjunct Faculty for teaching and research support in School of Environment and Natural Resources.

The meeting ended with the vote of thanks to the Chair.



(Dr. B. M. Harbola)  
Registrar & Member Secretary

**Copy to all members of the Executive Council for information and observation.**