



Doon University
Mothorowala Road, P.O. Ajabpur,
Kedarpur, Dehradun

No. **285/13/R-DU/2015** Dated **6/05/2015**

Minutes of 21st Meeting of the Executive Council held on 27th April 2015.

21st meeting of the Executive Council of Doon University was held on 27th April 2015 in the Office of the Vice Chancellor. The meeting was chaired by Prof. V. K. Jain, Vice Chancellor and Chairperson of the Executive Council.

Following were present in the meeting

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| 1- Prof. V. K. Jain | Vice Chancellor and Chairman, Executive Council |
| 2- Prof. A. N. Purohit | Ex Vice Chancellor, HNB Garhwal University |
| 3- Prof. R. D. Anand | 1581, Sector 49B, Pushpac Complex, Chandigarh |
| 4- Dr. R. P. Singh | Professor, Poona College of Pharmacy, Erandawane, Pune |
| 5- Mr Sridhar Babu Addanki | Additional Secretary, Govt of Uttarakhand, Representative of Principal Secretary, Finance and Secretary, Higher Education |
| 6- Shri B. C. Tewari | Finance Controller (Invitee) |
| 7- Dr. B. M. Harbola | Registrar and Member Secretary, Executive Council |

At the outset the Vice Chancellor extended a warm welcome to the members, specially the new members of the Executive Council Prof. R. D. Anand, Dr. R. P. Singh and Prof. A. N. Purohit. He informed that Dr. Sekhar Raha, Prof. R.K. Kale and Prof. I.S. Chauhan have expressed their inability to attend the meeting due to their prior commitments.

The Chairperson also informed the members that the Union Ministry of Tribal Affairs, Govt. of India has approved to set up a Tribal Research Centre at Doon University. The University shall receive financial support of Rs 12 crores for this purpose. This Centre shall function as an autonomous body and shall carry out research on all aspects of tribal life- health, Education, livelihood, culture etc. The research would give a clear idea about different development requirements of each of the State's five tribes such as Bhotia, Tharus, Jaunsaris, Buksas, Van Routs. The centre will function in close co-ordination with the Directorate of Tribal Welfare, Uttarakhand Government. The members expressed their pleasure in setting up of the centre in the University and appreciated the initiative and contribution of Dr. B. M. Harbola, Registrar.

Thereafter the Action Taken Report on the resolutions of 20th meeting of the Executive Council was presented and the agenda items were taken up one by one.

Item 2015:21:02 Confirmation of the Minutes of the 20th Meeting of the Executive Council held on 1st October 2014.

Since no observations/ comments have been received the Executive Council confirmed the minutes of 20th meeting of Executive Council.

Item 2015:21:03

Review of action taken on the resolutions of 20th Meeting of the Executive Council.

The Vice Chancellor presented the Action Taken Report on the resolutions of the 20th meeting of the Executive Council. On **item no. 2014:20:05-To consider recommendations of the Selection Committee for the appointment of Deputy Librarian** the Executive Council approved to re-advertise the vacancy of Deputy Librarian with the suggestion to not leave any ambiguity in the eligibility criteria/conditions and make it clear in the advertisement.

On **item no 2014:20:06- to consider and approve extension of the tenure of Dr. B. M. Harbola, Registrar, Doon University** the Chairperson informed that a formal request was sent to the Department of Higher Education, Uttarakhand Government in this regard; has sent a reminder and have personally requested the Secretary, Higher Education. We have not received any communication from the Government now. Dr. Harbola's three year term has expired in January 2015; however, he is well within the five years limit as per the University Act. The Additional Secretary, Higher Education said that he will look into the matter.

On **item no. 2014:20:09 and 2014:20:10 with regard to engagement of Dr. Ashok Mittal, as Visiting Professor and Dr Manoj Bhatt as Visiting Assistant Professor** in the Department of Economics the Executive Council resolved that a final request/reminder be sent to both the persons to join within a month otherwise the offer should be considered as cancelled.

On **item no 2014:20:13 with regard to establishment of the Department of Hindi** the Vice Chancellor informed that the proposed Department shall be set up with the support and funding from UGC till the 12th Plan period. 2-3 reminders have been sent since the proposal was submitted to the Government. In this regard we have personally requested the Secretary and the Additional Secretary to give approval and issue the required assurance letter. The University has announced M.A. Hindi and PG Diploma in Translation Studies programmes to be offered from 2015-16. If the approval is not granted, the University shall not be in a position to offer these programmes. The Additional Secretary, Higher Education said that he will look into the matter.

On **item no. 2014:20:18 on the Guidelines and fee structure for students seeking affiliation and casual student status** the members were of the view the University should not just provide accommodation to the research affiliates and casual students but should derive optimum benefits from such arrangement. One faculty supervisor from the University should be given responsibility to guide and monitor their performance. University's name should be mentioned in the publications being brought out by the concerned research affiliate/scholar.

On **2014:20:19 to consider and approve revision of salary of employees working in the university through outsourcing agency UPNL** the Vice

Chancellor informed that the Administration has received a fresh representation in this regard which is included as an agenda item for consideration in this meeting .

On item no. 2014:20:22 to consider and approve proposal for disposal of old documents the University has considered the Uttarakhand Information Commission record management rules and has proposed to adopt the rules with required modifications. The Executive Council having considered the details approved the proposed **Doon University Creation and Disposal of Records Rules -2015** (दून विश्वविद्यालय के अभिलेखों का सृजन एवं विनिर्दान आदेश-2015).

On Item no 2014:20:25:01 to consider and approve policy guidelines for participation of teachers in national and international conferences the Vice Chancellor informed that some faculty members have sought permission for financial support to attend international conferences. It has been included as a fresh **agenda item 2015:21:11**.

Item 2015:21:04 To report appointment of Prof. V. K. Jain as Vice Chancellor.

The Executive Council members appreciated the gesture of the Chancellor and congratulated Prof. V. K. Jain on his appointment for a fresh term of three years as Vice Chancellor. Prof. V. K. Jain thanked and expressed his gratitude to the members.

Item 2015:21:05 To consider recommendations of the Selection Committee for the appointment of Assistant Professors in the School of Environment and Natural Resources (SENR).

The Chairperson presented the recommendations of the Selection Committees held on 3rd January and 2nd March 2015 for the consideration and approval of the Executive Council. The Executive Council considered and approved the recommendations of the selection committees as given in the table:

Post	No. of Posts	Post details	Result
Assistant Professor, SENR	2	1 UR, 1 SC	1- Dr Ujjawal Kumar (UR) 2- Ms Rashmi Paliwal (SC)
Assistant Professor, SENR-M.Tech.	1	1 SC	1- Mr Achlesh Daverey (SC)

The Executive Council resolved that the category certificates of the selected SC candidates should be verified from the District Magistrate before issuing appointment letter.

Item 2015:21:06 To consider and approve the change in fee structure of M.A. Integrated Communication, M.Tech. in Environmental Technology and Ph.D. Programmes.

Having considered the proposed changes, the Executive Council approved the changes in the fee structure as per details given below:

Programme	Existing fee structure	Revised fee structure
M.A Integrated Communication	Tuition Fee Rs 7,000/= per semester	Tuition fee Rs 10,000/= per semester
M.Tech. in Environmental Technology	Tuition Fee Rs 10,000/= and other fees Rs 15,000/= per semester , Total Rs 25,000/= per semester	Tuition Fee Rs 10,000/= and other fees Rs 17,000/= per semester , Total Rs 27,000/= per semester
Ph.D. programmes in all disciplines	Tuition Fee.: Rs 5,000/=	Tuition Fee: Rs 10000/=
	Tuition Fee Rs 5,000/=	Tuition Fee Rs 10000/=

Item 2015:21:07 To consider and approve fee structure for the following new academic programmes.

Having considered the proposed changes, the Executive Council approved the fee structure of various new programmes as follows:

Programme	Mode	Fee structure (Rs) per sem	
		Tuition fees	Other fee
Master of Library and Information Science (duration – 2 years)	Self financed	21750.00	
B.Sc./Integrated M.Sc. in Physics, Chemistry, Maths and Computer Science	Regular	10000.00	7000.00
M.Sc. Physics	Regular	10000.00	10000.00
M.A. Hindi	Regular	5000.00	7000.00
PG Diploma in Translation Studies	Self financed	12000.00	
B. Design	Self financed	37000.00	
M.Sc. Mathematics	Self financed	27,000	

Note: Admission fee, caution fee, degree/certificate fee, university magazine fee, hostel fees and mess charges shall be applicable uniformly as per other programmes.

Prof. V. K. Jain, Vice Chancellor requested the Additional Secretary, Higher Education to sanction some positions for the proposed B.Des. programme to be offered by the School of Design. The Additional Secretary said that the University should consider employability aspect of the proposed programme as well as existing and any other new programmes and send a proposal to the Government. He will personally look into the matter. Some members suggested that the name of the programme should be changed to include the specialization (Art/Craft/Animation/Architecture/Product etc.) to attract and motivate prospective students. The University may also send proposal to UGC for assistance.

Item 2015:21:08 To consider the Annual Report 2013-14 of Doon University for presentation to the Court.

Circulating a copy of the University Annual Report 2013-14 the Vice Chancellor presented a brief account of the features, achievements etc. to the members. The Executive Council approved the Annual Report.

Item 2015:21:9 To report about creation of teaching and non teaching posts for School of Physical Sciences, Doon University.

The Vice Chancellor informed the members about the setting up of School of Physical Sciences and starting Integrated Masters programmes in Physics, Chemistry, Mathematics and Computer Science along with Masters programme in Physics with specialization in Optoelectronics. He thanked and expressed his gratitude to the State Government for creation of 20 teaching and non teaching posts.

Item 2015:21:10 To seek guidance on the issue of change the name of Doon University to Shri Nityanand Swami Doon University

The Executive Council having considered the issue unanimously disapproved the issue of change of name of Doon University to Shri Nityanand Swami Doon University.

Item 2015:21:11 To consider and allow the teachers of the University to participate in national and international conferences of repute.

The Executive Council having considered the proposal approved to allow the faculty to participate in international conferences also within the approved limit of financial assistance of Rs 20,000/-, however, such permission shall be granted for attending conferences in recognized government universities/institutions/IITs only. The Executive Council also suggested that the faculty should avail travel grant from UGC/DST etc for attending such conferences. The Executive Council also resolved that the faculty availing such financial assistance should continue to serve at least one year after attending the conference. If he/she fails to serve for one year he/she will be required to return the financial assistance.

Item 2015:21:12 To consider and approve provision of Fee and Honorarium for various services related to examinations.

The Executive Council having considered the proposal approved the provision for fee and honorarium related to examination work.

S.N.	Item	Fee/Honorarium in Rs
1	Improvement exam Fee	500/- per paper
2	Back paper fee	500/- per paper
3	Evaluation of answer book (only for external examiners)	15/- per answer book Minimum 300/-
4	Setting of semester exam question paper (only for external examiners)	500/- per question paper
5	Setting of Entrance Test question paper (only for external examiners)	5000/- per question paper
6	Issue of duplicate admit card	50/-
7	Issue of duplicate grade transcript	100/-
8	Degree/Certificate fee	750/-
9	Provisional Degree/Certificate fee	100/-

10	Migration Certificate fee	100/-
11	Thesis submission fee	10,000/-
12	Degree/Transcript verification charge	500/-

Item 2015:21:13 To report about grant approved to Doon University under RUSA project and progress made by the University in this regard

The Executive Council members expressed their happiness on the inclusion of Doon University under the RUSA project and approval of grant of Rs 20 crores under the Infrastructure Component. Vice Chancellor requested the Additional Secretary, Higher Education for timely release of the funds. The Additional Secretary said that funds will be released to the universities whose DPRs have been submitted. He will look into the matter.

Item 2015:21:14 To consider and approve Kulgeet of the University

The Executive Council having considered the proposal advised that the University should get the proposed composition (Kulgeet) examined from renowned literary personalities, preferably some *Jnanpith* awardee and authorized the Vice Chancellor to identify and consult such personalities. The recommendations of the literary personality should be brought for the consideration and approval of the Executive Council in its next meeting.

Item 2015:21:15 To consider and approve extension of study leave of Mr Nitin Kumar, Assistant Professor, School of Communication by one year.

The Executive Council having considered the request did not approve the extension of one year study leave. The Executive Council also resolved that in future any faculty member who is granted study leave should also sign a bond. Two employees of the University should sign as **Surety**. In case the faculty leaves/resigns before serving the University for a minimum period of two years after his/her return, he/she shall be liable to return the salary back to the University. The beneficiary faculty should submit a progress report every year duly, countersigned by the Supervisor, to check whether the progress is really satisfactory.

Item 2015:21:16 Any other item with the permission with the Chair.

Item 2015:21:17:1 To consider and approve provision of giving direct admission and 50% fee waiver in tuition fee to the first 10 rank holders of Uttarakhand Secondary Board, CBSE, ICSE examination.

The Executive Council approved the proposal for giving direct admission and 50% fee waiver in tuition fee to the first 10 rank holders of Uttarakhand Secondary Board, CBSE, ICSE examination and also authorized the Vice Chancellor to even consider first 20 rank holders if the first 10 rank holders do not approach for admission.



- Item 2015:21:17:2 To consider and approve Study leave to Mr Madhurendra Jha, Assistant Professor, Department of Chinese Studies, School of Languages to pursue his Ph.D.**

The Executive Council, having discussed the issue in case of Mr Nitin Kumar with regard to extension of Study leave, authorized the Vice Chancellor to take decision on the request of Mr M. K. Jha on the matter and report it to the Executive Council in its next meeting.

- Item 2015:21:17:3 To consider and approve the list of experts for selection-interview for the various faculty positions in different disciplines subjects.**

The Executive Council approved the list of experts for selections of teachers in Physics, Chemistry, Mathematics, Computer Science and Mass Communication.

- Item 2015:21:17:4 To consider and approve revision of salary of employees working in the University through outsourcing agency UPNL.**

This item was considered by the Executive Council in its 20th meeting. It was informed that the State Government has not revised the rates of salary since 2013. Despite the fact that rates of salary are fixed by the State Government, UPNL employees in Uttarakhand Technical University (UTU) and UCOST are getting higher salary rates. The Executive Council resolved to appoint a two member internal committee to examine the disparities and take a decision whether the University UPNL employees could be paid at par with UTU/UCOST.

- Item 2015:21:17:5 To consider and approve appointing Dr. Kusum Arunachalam, Professor and Head, School of Environment and Natural Resource Management (SENR) as Dean, Academic Affairs and Research.**

The Executive Council, having considered the background and the need of managing the academic affairs of the University efficiently and effectively, resolved to appoint Dr Kusum Arunachalam, Professor and Head, SENR as the *Dean, Academic Affairs* of the University.

- Item 2015:21:17:6 To consider appointing Assistant Dean of Student Welfare in the University.**

Having considered the background and the need of managing student welfare activities efficiently and effectively and also taking note of lack of Professor level faculty to fulfill the responsibility of Dean of Student Welfare, the Executive Council authorized the Vice Chancellor to appoint Assistant Dean of Student Welfare.

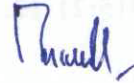
- Item 2015:21:17:7 To consider the representation of Dr Suneet Naithani, Assistant Professor, SENR for counting of past services.**

The Executive Council having considered the details presented in the fresh representation of Dr Suneet Naithani, Assistant Professor, SENR on the matter

resolved that the matter should be sent to the State Government for re-examination.

Item 2015:21:17:8 To consider constituting a Committee to evaluate the equivalence of Mr S.K. Dadar's corporate/professional work experience.

The Executive Council, having considered the issue, approved the four member committee as presented by the Vice Chancellor, to evaluate the equivalence of Mr S.K. Dadar's corporate/professional work experience.



(Dr. B. M. Harbola)
Registrar/Member Secretary

Copy to all members of the Executive Council for observation and comments.