



Minutes
13th Meeting of the Finance Committee
On 18th March, 2016
At
Kedarpur, Dehradun

Doon University
Mothara Wala Road, Kedarpur
Dehradun-248001
Telefax: 91-135-2533115
Phone: 91-135-2533121, 2533105



DOON UNIVERSITY
Kedarpur, Dehradun

Minutes of the 13th Meeting of Finance Committee of Doon University
held on 18th March, 2016 at Kedarpur, Dehradun

The Meeting of the Finance Committee was held on 18th March, 2016 under the Chairmanship of Prof. Vinod Kumar Jain, Vice Chancellor, Doon University. Following members were present in the meeting:

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|----|--|------------------|
| 1. | Prof. V.K Jain
Vice Chancellor, Doon University | Chairperson |
| 2. | Dr. Sekhar Raha | Member |
| 3. | Prof R.K Kale | Member |
| 4. | Shri B.C Tiwari
Finance Controller, Doon University | Member Secretary |
| 5. | Shri B.M Harbola
Registrar, Doon University | Invitee |

Item 2016:13:01 Welcome of the Finance Committee members by the Vice Chancellor.

Item 2016:13:02 To consider and approve new academic programmes from the academic session 2016-17.

On the recommendations of the University Admission and Evaluation Committee made in the meeting held on 19th February 2016 the University proposes to start various new academic programmes from the academic session 2016-17. Details of the academic programmes and proposed fee structure are as follows:

Programme to be offered	Mode	Proposed fee structure in Rs	
		Tuition Fee	Other Fee
Ph.D. Programme in Chemistry	Regular	10,000	10,000
Ph.D Programme in Physics	Regular	10,000	10,000
Ph.D Programme in Computer Science	Regular	10,000	10,000
Ph.D. Programme in Maths	Regular	10,000	10,000
Ph.D Programme in English	Regular	10,000	10,000
B.Lib in Library and information Science	Self Financed	28,150	
M.Lib in Library and Information Science	Self Financed	32,150	
Masters Programme in Social Work 30 seat	Self Financed	30,000	7,000
Certificate Programme in Cloud Computing (6 month)	Self Financed	15,000	7,000

The Finance Committee approved the proposed fee structure for new academic programmes to be introduced from the academic session 2016-17 as per above mentioned details.

Item 2016:13:03 To consider and approve purchase of Vehicle for the Vice Chancellor

The University has only one Ambassador Car of its own for the use of the Hon'ble Vice Chancellor. This Vehicle was purchased in November 2005 and has run above 2.5 Lac kilometres till now. The vehicle is old and the University is incurring high expenses on the maintenance-repairing and servicing of this vehicle. It is pertinent that a new vehicle for the Vice Chancellor be purchased.

The finance committee approved the proposal for purchase of new vehicle in lieu of the old vehicle for the use of Vice Chancellor as per State Govt rules.

Item 2016:13:04 To report reducing the Improvement fee and Back Paper fee for the students.

The Executive Council in its 21st meeting held on 27th April 2015 approved provision of improvement fee of Rs. 500/- per paper and back paper fee of Rs 500/-. As per the request of students in this regard, the university administration has decided to reduce the fees to Rs 200/- each per paper effective from 1st January 2016 onwards.

The finance committee took a note of above.

Item 2016:13:05 To consider giving honorarium to faculty performing extra administrative responsibilities.

At present incentive is given to the Store and Purchase Officer in the form of honorarium of Rs 2000 per month and Rs 500 per month phone allowance. Hostel wardens are not levied any License Fees for the residence and are given phone allowance of Rs 500/ per month. Other faculty members performing important administrative responsibilities such as Exam Coordinator, Proctorial Board, Sports/Cultural activities, Students Welfare are not given any incentive. The faculty members are requesting for the grant of honorarium in view of the extra time and energy they are putting up in performing these responsibilities.

Hence it is proposed to give incentive for additional responsibilities as below:

S.No	Responsibility	Incentive per month
1	Exam Coordination- Assistant Coordinator of exam	Rs 1000/- honorarium Rs 500/- phone allowance

2	Proctorial Board- Chief Proctor and Members	Rs 1000/- honorarium
3	Student Welfare- Assistant Dean of Student Welfare	Rs 1000/- honorarium
4	Sports Activities/Committee - Chairperson	Rs 1000/- honorarium
5	Cultural Activities/Committee - Chairperson	Rs 1000/- honorarium

The finance committee suggested to analyze the proposal by 3 member committee and authorized V.C to take a decision in this regard keeping in mind the financial condition of university.

Item 2016:13:06
fees

To consider and approve modification in the fee structure-other

With a view to give professional exposure the University charges professional exposure fee which varies from Rs 1000 to 3000 from the students as per the academic programme from the students. Respective Schools/Departments organize the study tours to various locations in the State/India. It has been observed Schools/Departments are normally reluctant to plan and organize the visits. Very often it has been found that students put up demand with the respective Schools/Department to take the study tour to faraway places. Hence, it is proposed to do away with the provision of compulsory submission of the fee for the professional exposure. Instead it is proposed that the respective Schools/Departments may collect the fee from the respective students and spend the money as per rules and guidelines.

The finance committee approved the proposal for those academic programmes, where study tours are not mandatory for the students. For those programme having mandatory input of study tours, concerned HOD's shall submit the proposal in the beginning of the session indicating places and proposed dates as per the need of study tour.

Item 2016:13:07

To approve Budget for the year 2016-2017

The budget estimate for the Financial Year 2016-17 along with the expenses for the financial year 2015-16 (till March-2016) is being submitted for kind consideration.

The details of proposed budget during FY. 2015-16 are as follows:-

S.NO	Budget	Amount (Lac Rs)
1	Amount Released by State Govt during FY. 2015-16	775.00
2	Receipt from Fee etc.	237.17

The budget proposal for the financial year 2016-17 is being submitted for kind consideration. The details are as follows:-

(Amount in Rs Thousand)

Head	Estimated expenditure during FY. 2015-16	Proposed Expenditure for FY. 2016-17	Expected Receipt during FY. 2016-17	Budget Demand from State Govt in FY. 2016-17	Budget Provision during FY. 2016-17
20- सहायक अनुदान	57950	75814	28000	47814	30000
43- वेतन भत्ते के लिए सहायक अनुदान	65090	104509 (नवीन नियुक्ति एवं 7 वें वेतन आयोग के दृष्टिगत)	-	104509	55000
35-पूजीगत परिसम्पत्तियों के सृजन हेतु अनुदान	10000	323100	-	323100	20000
योग			28000	475423	105000

उक्त के दृष्टिगत वर्ष 2016-17 के आय व्ययक में प्रावधानित धनराशि एवं विश्वविद्यालय की संभावित आय के सापेक्ष वर्ष 2016-17 हेतु राजस्व पक्ष में मदवार प्रस्तावित आय व्ययक निम्नानुसार है।

(धनराशि हजार रुपये में)

व्यय पक्ष (राजस्व)		वर्ष 2015-16 में मार्च तक संभावित कुल व्यय	2016-2017 में प्रस्तावित व्यय
1	वेतन, मंहगाई व अन्य भत्ते पर व्यय	65090	73000
क	योग	65090	73000
2	मजदूरी	200	200

4	यात्रा व्यय	1100	1090
5	स्थानान्तरण यात्रा व्यय (राजकीय कार्मिक)	0	10
7	मानदेय	1300	1300
8	कार्यालय व्यय	1800	2000
9	विद्युत देय	6500	6500
10	जलकर/जलप्रभार	0	100
11	लेखनसामग्री और फार्मों की छपाई	800	800
12	कार्यालय फर्नीचर एवं उपकरण	7500	6000
13	टेलीफोन/इन्टरनेट पर व्यय	600	600
15	गाड़ियों का अनुरक्षण और पेट्रोल आदि की खरीद	1400	1600
16	व्यवसायिक एवं विशेष सेवाओं के लिए भुगतान	9800	15000
18	प्रकाशन/पुस्तकालय हेतु पुस्तक क्रय	4500	4000
19	विज्ञापन बिक्री और विख्यापन व्यय	2500	2500
21	छात्रवृत्तियाँ और छात्रवेतन	600	1000
22	अतिथि व्यय/ व्यय विषयक भत्ता	400	300
26	मशीनें और सज्जा प्रयोगशाला उपकरण और संयन्त्र	6500	5500
27	चिकित्सा व्यय प्रतिपूर्ति (राजकीय कार्मिक)	350	100
29	अनुरक्षण	2500	3000
39	औषधि तथा रसायन	1000	1200
42	अन्य व्यय	5000	4500
44	प्रक्षिण व्यय	0	100
45	अवकाश यात्रा व्यय (राजकीय कार्मिक)	0	100
46	कम्प्यूटर / साफ्टवेयर क्रय/वाई-फाई स्पना	2600	3000
47	कम्प्यूटर अनुरक्षण तत्संबंधी स्टेशनरी	1000	2000
ब	योग	57950	62500
	कुल योग क + ब	123040	135500

उक्तानुसार बचनबद्ध व्यय के अन्तर्गत वेतनादि भुगतान हेतु संभावित व्यय रू० 73000 हजार के सापेक्ष बजट प्रावधान रू० 55000 हजार का ही हुआ है तथा प्रशासनिक/शैक्षिक व्ययों हेतु भी संभावित व्यय रू० 62500 हजार से विश्वविद्यालय की संभावित आय रू० 28000 हजार को घटाते हुए शेष रू० 34500 हजार के सापेक्ष रू० 30000 हजार ही प्रावधानित किये गये हैं। अतः उक्तानुसार शेष धनराशि की व्यवस्था प्रथम अनुपूरक अनुदान में प्रस्तावित की जा सकती है। यदि इस वित्तीय वर्ष में 7 वें वेतन आयोग की संस्तुतियां लागू की जाती हैं तो तदनुसार धनराशि की मांग अनुपूरक बजट के माध्यम से प्रस्तुत की जा सकती है।

अतः समिति उक्त से अवगत होते हुए वर्ष 2016-17 के उक्तानुसार प्रस्तावित व्यय की स्वीकृति का प्रस्ताव वित्त समिति के समक्ष प्रस्तुत है।


The finance committee approved the above mentioned budget proposal for FY. 2016-17.

Any other Item

Item 2016:13:01(A) To consider and approve progress/completion report of the Multipurpose Hall (MP Hall) for Indoor Games

The University Grants Commission vide its D.O. No. 87-1/2012) SU-1) dated 25th June 2013 sanctioned a block grant of Rs 8.00 crore under the 12th Plan period. Accordingly UGC released an amount of Rs 1.95 crore vide F.No. 61-1/2012(SU-II) dated 22 July 2013 towards General Development Assistance scheme to the University for various items. Under this grant Rs 80.00 lakhs were allocated for the construction of Multipurpose Hall for Indoor Games in the University. The Building Committee of the University in its meeting held on 09-01-2014 approved the proposal and estimate of the construction work. This Multipurpose Indoor Hall is planned to have Badminton Court, Tennis Court and Squash Court. U.P.R.N.N. Limited has been given the responsibility of the construction of this building. A MoU was signed with the construction agency for the construction work. Construction of the Multipurpose Hall has been completed. The construction agency has submitted the progress/completion report of the building and is being used by the students for indoor Badminton and Table Tennis games. The Registrar informed the members that the Secretary, Higher Education also visited the site of this building during his visit to Doon University on 12 February 2016.

The Finance Committee having considered the detailed progress report including the financial and physical report approved the progress/ completion report.


Finance Controller
Doon University
Dehradun